

**APPROVED MINUTES OF MAY 24, 2018  
AMENDED AUGUST 23, 2018  
BOARD OF DIRECTORS MEETING  
QUAKER HILL COMMUNITY ASSOCIATION**

**CALL TO ORDER**

The meeting, held at the Quaker Hill Community Center, 1175 Quaker Hill Drive, Alexandria, Virginia, was called to order by President Marjorie Stein at 7:06 P.M.

**BOARD MEMBERS PRESENT:**

Marjorie Stein, President  
Stephen Kahn, Vice President  
Rose Gillespie, Treasurer  
Ed Lacy, ARHA Director – left at 9:04 p.m.

**BOARD MEMBERS ABSENT:**

Stephen Stine, Secretary

**OTHERS ATTENDING:**

Tim Kirchner, Northern Virginia Management (NVM)  
See attached list with residents and times of departure.

**POLICE LIAISON:** Sgt. Plank was not present, but sent a report in email that stated:

*The only thing over the last month was a destruction of property/assault and battery/drunk in public that occurred on 5/5/18 at 2:20am where a resident in the 1200 blk of Quaker Hill Drive got into an argument with a tow truck driver that turned physical.*

*There was also an overdose on 5/11/18 but that happened across the street, just in case anyone saw the police and medic activity.*

**MEMBERS FORUM:**

Please see attached list.

Chris Sutton discussed her concern over a covenants violation that she is trying to address, but the work done by her contractor does not completely remedy the situation. She has asked for, and was granted, an extension so she can follow up with the contractor.

**LANDSCAPE COMMITTEE:**

Landscape report attached. There was extensive discussion on erosion areas and the need for a long term plan. Discussion was also held on various topics concerning landscaping.

The Board will begin the process for a long term landscaping plan that addresses the erosion areas in Quaker Hill.

**APPROVAL OF MINUTES:**

The minutes from the April 2018 meeting were not available.

#### AD HOC TREE AND LANDSCAPE CONTRACTS:

The Board approved the proposal from Bartlett Tree Experts to prune the 2 pines located near 200 Ellsworth and to remove the large crepe myrtle located at the rear of 229 Yale Drive (\$1,065). Steve moved to accept the proposal, Ed seconded; the vote was unanimous.

The Board approved the proposal from Chapel Valley to clean out the overgrown area behind the homes on Quaker Hill Drive (\$1,235.83). The contract was amended to indicate both rows of townhomes (1237-1249; 1251-1265). Ed moved to accept the proposal, Steve seconded; the vote was unanimous.

The Board approved the proposal from Chapel Valley to clean out the overgrown area behind the homes on Ellsworth Street (\$1,426.75). Steve moved to accept the proposal, Ed seconded; the vote was unanimous.

The Board approved the proposal to install the panicum grasses to address various erosion areas (\$2,200.74). The contract was amended to include "other specified areas" to clarify that they may be installed in areas other than just Yale Drive. Ed moved to accept the proposal, Steve seconded; the vote was unanimous.

#### POOL PURCHASE:

The Board approved the purchase of two additional pool umbrellas, not to exceed \$700. Ed moved to approve the expenditure, Steve seconded; the vote was unanimous.

#### FINANCIAL:

The Board authorized Steve to invest the expiring Congressional CD#530 (expires 5/29/2018) into our Fidelity account for up to a two year term. Ed moved to approve the authorization, Steve seconded; the vote was unanimous.

#### COMMUNITY CENTER:

Tim updated the Board on the issues with the water heater and electrical problems. The final inspection for the pool will be Friday, May 25<sup>th</sup>. NVM will keep us posted on the progress since it may impact the pool opening.

#### PAVING BIDS:

NVM said that the third bid was just received. There was a cursory review of several items. The bids will be discussed at the next Board meeting.

#### ACTION ITEMS:

The Board reviewed, updated and amended the Action Item list.

ADJOURNMENT: The meeting was adjourned at 9:40 p.m.

NEXT MEETING: The next Board meeting will be June 28, 2018.

Respectfully submitted,  
Rose Gillespie  
Treasurer

## MEMBERS FORUM:

	Debbie Heck	Left at 8:21 p.m.
	Mayada Logue	Left at 8:21 p.m.
	Judy Seltz	Left at 8:21 p.m.
	Pat Webb	Left at 8:21 p.m.
	Roberta Massiah	Left at 8:21 p.m.
	Colete Kolanko & Paul Hoftyzer	Left at 8:21 p.m.
	Annette Smith	Left at 8:21 p.m.
	Kelly Avery & Matt Avery	Left at 8:21 p.m.
	Becky Siegel	Left at 8:21 p.m.
	Marci Greenberger	Left at 9:07 p.m.
	Nancy Roach	Left at 8:21 p.m.
	Todd Goehler	Left at 8:21 p.m.
	Chris Sutton	Left at 8:21 p.m.
	David Caria	Left at 8:21 p.m.

## ATTACHMENTS:

1. Landscape Report, dated May 24, 2018
2. Petition presented, dated May 1, 2018

On August 23, 2018, the Board accepted and voted to approve the following information to be added to the minutes:

### Landscape Committee:

- The landscape committee presented a report concerning landscape and erosion issues in the community. See attachment 1
- A home owner asked that the drain lines be inspected and cleaned out because they are currently obstructed. Tim Kirchner stated he would get them inspected and cleared ASAP
- On behalf of the homeowners, the Landscape Committee presented the BOD a petition signed by 33 homeowners. The petition requested the BOD take immediate steps to put together a plan to address the many erosion issues in the community. See attachment 2.
- The BOD along with Tim Kirchner agreed to begin the process of identifying a contractor to help the BOD and the Landscape Committee prepare an RFP to go out for bids.